



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM**

TO : All Regional Executive Directors  
FROM : The Undersecretary for Field Operations  
SUBJECT : **PROCESSING OF SPECIAL LAND-USE PERMITS WITH TREE CUTTING/EARTH-BALLING**  
DATE : **07 MAR 2013**

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This has reference to requests for Special Land-Use Permits (SLUP) with Tree Cutting/Earth-Balling which we have been receiving from the regions for the Secretary's approval.

Please be informed that applications for SLUP and tree cutting permits cannot be processed as one. Cutting permits may only be processed if there is already an established tenure over the subject area. The Regional Executive Director shall issue the SLUP (pursuant to Department Administrative Order No. 98-24) after which the undersigned shall issue clearance for the cutting/earth-balling (pursuant to the Memorandum of the Undersecretary and Chief of Staff dated 05 February 2013 re: *Clarification on the Suspension on the Processing of All Requests for Cutting Permits*). Hence, to avoid confusion and to facilitate the processing of both permits, you are hereby instructed not to submit applications for consolidated/combined SLUP-Tree Cutting/Earth-balling Permit.

For regions with requests for consolidated/combined Special Land-Use Permit with Tree Cutting/Earth-Balling favourably endorsed to but still pending at the Central Office, you are hereby directed to process the required SLUP. A copy of the issued SLUP should then be forwarded to us to serve as our basis in the processing and issuance of clearance for your approval of tree-cutting/earth-balling permit.

**FOR STRICT COMPLIANCE.**

  
DEMETRIO L. GENACIO, JR.

Cc: Undersecretary and Chief of Staff  
Director, Forest Management Bureau  
Head Executive Assistant