

Republic of the Philippines
 Department of Environment and Natural Resources
FOREST MANAGEMENT BUREAU
 Visayas Avenue, Diliman, Quezon City

INVITATION TO BID
No. 2024-02

Sealed Bids in triplicate for the sales of unserviceable equipment/properties below will be received by the FMB Disposal Committee-Secretariat of the Property Unit, Forest Management Bureau, Visayas Avenue, Diliman, Quezon City not later than **December 16, 2024, 9:00am**. On the same date, all bids will be opened on 10:00am, at second floor Conference Room FMB Main Building. The bids will be opened in the presence of the participating bidders or their authorized representative/s who choose to attend the activity.

LOT	ITEM/DESCRIPTION	LOCATION	FLOOR PRICE	BID PRICE
1	ICT and Office Equipment, Technical and Scientific, Office Communications, and Other Semi-Expendable Equipment/Materials/Scrap	Basement, FMB Annex & Main Building	₱ 110,056.77	

QUANTITY	UNITS	CLASSIFICATION
EQUIPMENT-ICT		
30	Units	Computer, Laptop
28	Units	Central Processing Unit (CPU)
21	Units	Computer, Monitor
33	Units	Printer
4	Units	Projector
24	Units	Universal Power Supply (UPS)
3	Units	Camera
1	Unit	Smartboard 64" Notebook, software, USB cable Smart
1	Unit	Interactive Pen Display
2	Units	Recorder
1	Unit	Speaker
3	Units	Tablet
5	Units	Television
EQUIPMENT-OFFICE		
9	Units	Airconditioning Units
2	Units	Air Humidifier
1	Unit	Air Purifier
1	Unit	Binding Machine
1	Unit	Compressor
3	Units	Copier
2	Units	Coleman
1	Unit	Dish Sterilizer
1	Unit	Electric Fan

1	Unit	Exercise Bike
1	Unit	Facsimile
7	Units	Hand Dispenser
1	Unit	Coffee Maker
1	Unit	Laminator
8	Units	Microwave Oven
1	Unit	Paper Cutter
1	Unit	TV Box
1	Unit	Refrigerator
3	Units	Rice Cooker
1	Unit	Steel Rack
2	Units	Time Recorder
1	Unit	Video Cassette Recorder
FURNITURE AND FIXTURE		
28	Units	Table, (Assorted Classification)
7	Pieces	Blinds Curtain
28	Units	Pedestal
12	Units	Cabinet
91	Units	Chair (assorted classification)
TECHNICAL SCIENTIFIC		
9	Units	GPS
OFFICE COMMUNICATIONS		
76	Units	Phone, Smartphone
1	Units	Telephone, Wireless
1	Unit	Telephone
OTHER SEMI-EXPENDABLE EQUIPMENTS/MATERIALS/SCRAP		
1	Lot	Assorted Metal Scrap
1	Pieces	Visitor's Chair
3	Pieces	Lighting Fixtures
13	Pieces	Assorted Tires
42	Pieces	Assorted Defective Keyboard
1	Lot	White Boards
3	Pieces	Toilet Guard
43	Box	Toner Kit (Expired/no available photocopier for usage)
8	Pieces	Assorted Battery
11	Pieces	Drone Battery
1	Lot	Modular Partition (18 pcs. Blue, 7 pcs. Green, 5 pcs. Pink with glass, and 1 pc black)
1	Lot	Construction Debris (Scrap Plywood, Plumbing Pipe, Broken Glass, Doors, Tiles)
1	Lot	Vehicle Waste Material Parts (Oil Filter, Aircon Filter, Brake Pad, Drain Plug, Air Filter, Filter Drier, Evaporator Assy, Cabin Filter, Expansion Valve, Horn, Tail Light, Sliding Door opener, Cylinder Assy, Wiper, Fan Belt, Rain Visor)
1	Piece	Wooden Cabinet (unnumbered)
3	Pieces	Sofa

The following documents shall likewise be included as submission in the three (3) sealed envelopes:

1. Valid Mayor's permit.
2. DTI or SEC Registration Certificate.
3. Any government issued ID for the bidder or his/her authorized representative.
4. Certificate of Appearance during the viewing of the property and equipment for disposal;
and
5. Authorization letter for representative, if applicable.

TERMS AND CONDITION ON SALE

The unserviceable properties mentioned will be sold on 'AS IS, WHERE IS" basis

The participating bidders are presumed to have seen and inspected the aforementioned properties at the place where the same is/are located.

The bid tender shall be accompanied by ten percent (10%) of the amount offered to guarantee the bid and in compliance with the terms and conditions of the sales and shall be forfeited in favor of the government in case of violations of the terms and conditions of the sale.

All offers shall be stated in words and figures. In case of discrepancy, the amount stated in words shall be prevail. It is hereby required that the participating bidders shall personally drop their bid offer in the box provided for the purpose.

The winning bidder shall agree to pay, in addition to the award price, taxes and other cost which may be imposed by the law in connection with the sale of such unserviceable government properties; and

The winning bidder shall agree and bind himself/herself to remove the property/(ies) from the FMB premises within five (5) working days from the receipt of the Notice of Award. Refusal on the part of the winning bidder to remove the properties sold to him/her within the period stated above without justifiable cause could be ground for the imposition of demurrage of one percent (1%) of the total amount of the winning bid price per day.

The FMB Disposal Committee reserves the right to reject any or all bids, or any part thereof, waives any defects contained therein and accepts only those that are advantageous to the government.


FOR. EDNA D. NUESTRO
OIC, Assistant Director
Chairperson, FMB Disposal Committee

I/WE, hereby quote the above price/s and bind myself/ourselves to pay and withdraw/pick-up the said unserviceable equipment/properties 'AS IS, WHERE IS" basis.



PRINTED NAME _____
SIGNATURE _____
ADDRESS _____
TELEPHONE NO. _____