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Department of Environment and Natural Resources
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MEMORANDUM

TO : Regional Executive Directors
Region 1-13 and CAR

FROM : Assistant Secretary
Administrative and Finance

SUBJECT : REVISED PROCEDURES IN THE SUBMISSION OF LGU
SHARES IN THE PROCEEDS FROM COLLECTION OF
FOREST CHARGES

DATE : NOV 11 2013

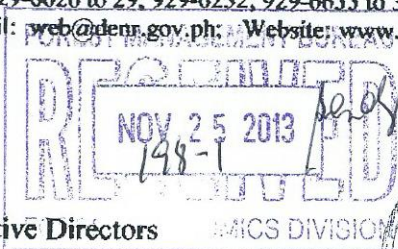
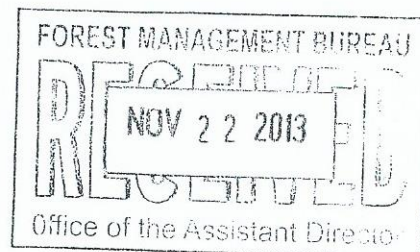
The DBM-DOF-DENR-DOE Joint Circular No. 2006-1 dated 13 February 2006, entitled "Revised Guidelines and Procedures on the Release of the Share of Local Government Units in the Proceeds from the Development and Utilization of National Wealth" governs requirements and procedures in the submission of the share of LGUs to the Department of Budget and Management. A memorandum was issued on August 9, 2006 signed by then OIC Undersecretary for Management and Technical Services entitled "Revised Procedures and Forms RE LGUs Share in the Proceeds from the Development and Utilization of National Wealth" implementing the circular and prescribing the forms to be used and the procedures to be followed.

Related to this, Dir. Carmencita N. Delantar of Budget and Management Bureau G in her letter dated 18 August 2013 (copy attached) informed us on the procedures to be adopted that DENR Central Office shall endorse to the Bureau of Treasury (formerly to DBM) the 40% LGU shares. This is in pursuant to Special Provision No. 2 of Section XXXVIA - Allocation to Local Government Units of FY 2013 General Appropriations Act.

Consistent with the DBM-DOF-DENR-DOE Joint Circular No. 2006-1, attached are the revised internal procedures and forms to be used in the recording, consolidation and submission or reports to the BTr, to wit:


1. Revised Narrative Procedures
2. Revised Process Flow Chart
3. Form A - CENRO Report
4. Form B - Certification of Corresponding Share of Local Government Units from the Proceeds in the Utilization and Development of National Wealth
5. Form C - PENRO Consolidated Report
6. Form D - Regional Consolidated Report
7. Form E - DENR Consolidated Report

MEMO NO. 515



It is reiterated that the other forms shall be used in the data generation pertaining to the preparation of the DENR Consolidated Report.

For information and compliance.



CORAZON C. DAVIS, CESO II

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- Cc: - USEC for Field Operations
- USEC for Planning and Policy
- USEC for Staff Bureaus
- Director, FMB